

INTERNAL QUALITY ASSURANCE CELL (IQAC)
MATA MANJHARO AJAB DAYAL SINGH TEACHER'S TRAINING COLLEGE
Minutes of Meeting

Ref: MMADSC/IQAC/2021-22

Date :15/05/2021

Academic Year 2021-22

As per the updated composition of IQAC mentioned in the NAAC portal (<https://naac.org/naac/index.php/infr-pr-institutions//compositions>) the new IQAC of Mata Manjharo Ajab Dayal Singh Teacher Training College has been constituted for the session 2021-22 under the chairperson of principal prof. (Dr) Arjun Pal on 15- May, 2021 at 12:00 Pm other member from Heads of important Academic and administrative units, faculty members and a few distinguished Educationalists and

The Composition of the IQAC will be as follows:

1. Dr. Arjun Lal (Principal)	Chairperson
2. Amir Singh (Assistant Professor)	Member
3. Shree Shishupal Singh (Assistant Professor)	Member
4. Shaurav Sharma (Assistant Professor)	Member
5. Dr. Ashok Kumar (Professor)	Member
6. Ambar Prakash Singh	Management Representative
7. Nishant Kumar	Senior Administrative Officer
8. Rajiv Ranjan Singh	Society Representative
9. Kuldeep kumar	Student Representative
10. Nitu Singh	Alumni Representative
11. P.S. UPADHYAY	Employers Representative
12. Manish kumar Tiwari	Industrialists Representative
13. Raghwendra Kumar Singh	Stakeholders Representative
14. Amir Singh	Co - Ordinator

Agenda:

1. Focus on online classes
2. Awareness program to use of sanitizer and mask
3. Organize online competition
4. Online mid-semester exams
5. Encouragement of use of youtube channel of college
6. Academic Calendar

Significant Contribution made by IQAC during the current year.

- Due to Covid-19, offline classes could not be conducted. So for completion of course and benefit of students the IQAC recommended to initiate online classes and to upload short notes on college website and audio video lectures on the newly created College YOU TUBE channel.
- In such depressing times in order to motivate and encourage the students, the IQAC suggested to conduct online competition at frequent intervals.
- IQAC instructed the Teachers to prepare Question Bank for UG and PG courses to be uploaded in University website.
- IQAC suggested to conduct Online Exams through Google forms and whatsapp portal.
- As per University and state Govt. guidelines on covid-19, it was resolved in IQAC meeting to resume offline classes and webinars in different departments. Under IQAC initiation parallel classes (Offline and online (Live Classes) were conducted to benefit maximum students.

Plan of action chalked out by the IQAC in the beginning of the Academic year (November 2020-December 2021) towards Quality Enhancement and the outcome achieved by the end of the Academic year .

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> • The IQAC of the college chalked out the following plan of action(2021 -22) to be accomplished in the coming year. These include: <ol style="list-style-type: none"> 1. IQAC resolved in its meeting as per the University guidelines on covid-19, to conduct online classes during lockdown period. 2. To encourage the students in the pandemic period IQAC suggested different committees to conduct various online competitions. 3. As per resolution of IQAC meeting it was planned to conduct online mid semester exams of different semesters. 4. In response to the University and State Govt. guidelines on covid-19 it was resolved by IQAC to adopt preventive and safety measures by the Teaching. 	<ul style="list-style-type: none"> • The following outcomes were achieved by the end of the academic year. <ol style="list-style-type: none"> 1. The College created departmental Whatsapp group and students were added in their respective groups. <ul style="list-style-type: none"> • Classes, webinars were conducted through Zoom cloud meeting app. • Later on classes were also taken through google meet app. • Short notes were shared in the whatsapp group. • College Youtube Channel is running with audio, Video, lectures were uploaded at frequent intervals. • NSS and cultural committee of the college organized slogan competition, painting competition, essay writing competition.

Non-teaching staff and students too.
5. Encouragement of use of youtube channel of college

- Following the recommendation of IQAC maks, sanitizers were made available in the college. The campus was sanitized frequently for the safety of the teachers and students.
- Offline classes were started along with online (LIVE) classes at the same time in the college campus.
- Question Bank was prepared subject wise, semester wise, module and question pattern wise for UG and PG courses. These questions were uploaded in the University website.
- Organization of inter and intra institutional workshops. Seminars and quality related themes and promotion of quality circles.

Co - Ordinator

Principal

15/05/2021
Date
Teacher's Training
Jammu